

Supreme Court of Wisconsin

& WISCONSIN COURT OF APPEALS



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SUPREME COURT AND COURT OF APPEALS FACSIMILE (FAX) RULE

Facsimile (Fax) Number: (608) 267-0640

1. Pursuant to Wis. Stat. § (Rule) 809.80 (1) (effective July 1, 2021), “filing” is with the Clerk’s Office, Madison, WI. Filing by facsimile is permitted only as set forth in § 809.80 (3) and Wis. Stat. § 801.16. Mandatory electronic filing users must use the eFiling system instead of filing by facsimile.
2. Any transmission must include a cover sheet which states the case number, name, and telephone number of the party transmitting the document, and the total number of pages being transmitted.
3. For copies transmitted by facsimile, the filer should NOT also send the document or copies by mail. Only one copy of the filing should be filed by facsimile.
4. The original document filed by facsimile shall not exceed ten pages, or fifteen pages if an appeal or other proceeding is one of the types of cases specified in Wis. Stat. § 752.31.
5. Briefs, petitions for review, indigency applications, and petitions under Wis. Stat. §§ (Rule) 809.50, 809.51, 809.61, 809.70, and 809.71 may not be filed by facsimile.
6. Any document transmitted by facsimile must comply with Wis. Stat. § (Rule) 809.81 (e.g., size, style, spacing, etc.).
7. A document should be transmitted so that the Clerk’s office staff is not required to rearrange pages to assemble the document.
8. The party transmitting the facsimile document is solely responsible for ensuring its timely and complete receipt and assumes any risks inherent in such transmission. The Clerk’s office is not responsible for errors or failures in transmission that result in missing or illegible documents or for periods when the Clerk’s office facsimile machine is busy or not in operation for any reason.

9. The party transmitting the facsimile document must comply with the service requirements of Wis. Stat. § (Rule) 809.80 (2).

10. Time of Filing.

A. Documents completing transmission after 11:59 p.m. central time will be considered “filed” the next business day the clerk’s office is open. Wis. Stat. § (Rule) 809.80 (3) (a).

11. A petition for review may not be filed by facsimile transmission. This rule, and the 30-day filing deadline, are strictly enforced.

12. This rule will take effect on July 1, 2021.

This local rule was approved pursuant to Wis. Stat. § 801.16 (2) (a), on 22nd day July of 2021, by the Chief Justice of the Wisconsin Supreme Court and Chief Judge of the Court of Appeals.