If you want to make a difference in the lives of children and families involved in the courts and you have legal or policy experience related to child welfare or youth justice, we encourage you to apply for the Legal Advisor - CCIP position at the Wisconsin Court System.

The Legal Advisor for the Children’s Court Improvement Program (CCIP) provides complex analysis and recommendations on policy, procedural, and legal issues related to the court processing of child in need of protection or services (CHIPS) and termination of parent rights (TPR) cases. The Legal Advisor - CCIP also provides technical assistance and training to circuit courts, advises and provides staff support to various internal and external committees, and monitors compliance with federal and state laws.

LOCATION: Madison, WI

SALARY: $70,000 to $76,000 annually with a State of Wisconsin benefits package. Salary will be determined based on the selected candidate’s qualifications and experience.

CLASSIFICATION: Legal Advisor - CCIP

RESPONSIBILITIES:
(1) Conducts policy and program analysis relating to CHIPS and TPR – identifies issues, researches and addresses inquiries, and drafts documents and communications. (2) Collects and analyzes data to assess compliance with federal and state laws and outcome measures. (3) Provides technical assistance and educational programs to circuit courts and stakeholders. (4) Staffs internal and external committees. (5) Reviews legislation, case law, and regulations and provides recommendations on implementation.

QUALIFICATIONS:
Required: (1) Policy or legal experience in a child welfare, youth justice, circuit court, or related setting. (2) General knowledge of juvenile court operations and practices. (3) Experience presenting legal information to diverse audiences. (4) Skill in legal research, analysis, and writing. Preferred: (5) A law degree from an accredited law school. (6) Experience in public policy and procedure development, program implementation, and evaluation. (7) Knowledge of data collection and analysis and cross system collaboration.

SPECIAL REQUIREMENTS: (1) Must be able to travel throughout the State of Wisconsin. (2) Must meet the minimum standards for driving a state vehicle. (3) Employment will require a criminal background check.

TO APPLY: Please submit a cover letter and resume in a single .pdf document indicating the Legal Advisor-CCIP – #20-1569 to human.resources@wicourts.gov or send to: Human Resources, 110 East Main Street Suite 430, Madison, WI 53703-3356, or FAX (608) 261-8293. All materials should showcase your relevant education, experience, and skills. Failure to follow these procedures may result in your disqualification.

DEADLINE: In order to be assured consideration, applications must be received by 11:59 PM on February 2, 2020. The Wisconsin Court System will provide reasonable accommodations to qualified applicants when requested. For additional information on the court system visit our website at www.wicourts.gov.