

## **Justice Jill Karofsky**

Justice Karofsky is accepting applications now through June 19, 2022, for one full-time law clerk to serve a two-year term beginning August 1, 2023. As of that date, candidates must have the following minimum qualifications: (1) a J.D. from an ABA-accredited law school; (2) law review or similar legal-research and writing experience; (3) superior research and writing skills, including proofreading and editing skills; and (4) strong organizational, communication, and problem-solving skills. Law clerks are responsible for drafting, editing, and proofreading opinions for release; maintaining filing systems; managing Justice Karofsky's calendar; supervising interns; providing general administrative assistance; and other duties as assigned. Interested candidates should submit a letter of interest, résumé, law school transcript (unofficial or official), writing sample of no more than fifteen pages, and two professional or academic letters of recommendation (which the letter writer should submit directly to chambers). All candidates should address their application to Justice Karofsky via email to [elizabeth.leonard@wicourts.gov](mailto:elizabeth.leonard@wicourts.gov). Justice Karofsky is reviewing applications on a rolling basis. Please direct any questions to Liz Leonard at [elizabeth.leonard@wicourts.gov](mailto:elizabeth.leonard@wicourts.gov) or (608) 266-1882.