

Law Clerk Supreme Court Madison, WI

Justice-elect Susan M. Crawford

Justice-elect Susan Crawford is accepting applications now through May 4, 2025, for two full-time law clerks to serve a one or two-year term beginning August 1, 2025. As of that date, candidates must have the following minimum qualifications: (1) a J.D. from an ABA-accredited law school; (2) superior legal research, analytical, and writing skills, including proofreading and editing skills; and (3) strong organizational, communication, and problem-solving skills. Law clerks are responsible for researching, drafting, editing, and proofreading opinions for release. The positions also perform general administrative functions, including managing the Justice's calendar, supervising interns, finalizing opinions for release, and other duties as assigned. Applicants with law review and/or moot court experience are encouraged to apply. Attorneys with experience in private practice, public service, or public interest law firms are also encouraged to apply.

Interested candidates should submit a cover letter, résumé, law school transcript (unofficial or official), writing sample of no more than fifteen pages, and two professional or academic letters of recommendation (which the letter writer should submit directly either by mail or email to the address below). All candidates should address their application to Justice-elect Crawford and refer to posting #25-2515 via either email (preferred) to human.resources@wicourts.gov or mail to 110 E. Main St, Suite 430, Attn: Human Resources, Madison, WI 53703.

Please direct any questions to the human resources mailbox at <u>human.resources@wicourts.gov</u>.