

JOB ANNOUNCEMENT



Official Court Reporter

Wisconsin's First Judicial Administrative District

Applications are now being accepted for a full time Official Court Reporter in Milwaukee County Circuit Court, Branch 31, for Judge Hannah Dugan.

Candidates must meet one of three minimum professional standards to be considered eligible for hire: (1) Graduation from a court reporting school approved by either the National Court Reporters Association (NCRA) or the National Verbatim Reporters Association (NVRA), or (2) Successful completion of the Registered Professional Reporter (RPR) examination administered by the NCRA, or (3) Successful completion of the Certified Verbatim Reporter (CVR) examination administered by the NVRA. Salary is based on qualification level and previous court reporting experience. Full time employees are eligible for the State of Wisconsin benefits package, including a retirement program; optional health, life and disability insurance; plus paid vacation, sick leave, personal days and holidays. For additional information on the Wisconsin Court System, visit our website at www.wicourts.gov.

To apply, please submit a cover letter, current resume, and list of references to:

Michelle Smith
Manager – Court Reporting Services
Milwaukee County Courthouse, Room 609
901 North 9th Street
Milwaukee, WI 53233

Email: michelle.smith@wicourts.gov
Fax: (414) 223-1243

Contact Michelle Smith, Manager of Court Reporting Services, at (414) 278-3995 with questions.

Applications will be accepted until the position is filled.

08/02/2016