



## **Official Court Reporter**

### **Stenographic/Voice Writer**

### **First Judicial District, Branch 44**

Applications are now being accepted for an Official Court Reporter position in Branch 44, Milwaukee County Circuit Court, for Judge Gwendolyn Connolly. Realtime proficiency is preferred but not required.

**LOCATION:** Milwaukee, WI  
**CLASSIFICATION:** Official Court Reporter  
**SALARY:** Competitive annual salary along with transcript fee income and a State of Wisconsin benefits package. Salary is based on qualification level and previous court reporting experience.

#### **QUALIFICATIONS:**

**Required:** Candidates must meet one of three minimum professional standards to be considered eligible for hire: (1) Graduation from a court reporting school approved by either the National Court Reporters Association (NCRA) or the National Verbatim Reporters Association (NVRA), or (2) Successful completion of the Registered Professional Reporter (RPR) examination administered by the NCRA, or (3) Successful completion of the Certified Verbatim Reporter (CVR) examination administered by the NVRA. Salary is based on qualification level and previous court reporting experience. Full time employees are eligible for the State of Wisconsin benefits package, including a retirement program; optional health, life and disability insurance; plus paid vacation, sick leave, personal days and holidays. For additional information on the Wisconsin Court System, visit our website at [www.wicourts.gov](http://www.wicourts.gov).

**SPECIAL REQUIREMENTS:** Employment will require a criminal background check.

**TO APPLY:** Please submit a cover letter and resume indicating the position to:

Tracy Klappenbach  
Manager of Court Reporting Services  
Milwaukee County Courthouse  
901 N. 9<sup>th</sup> St. Rm 609  
Milwaukee, WI 53233

Fax: (414) 223-1243

Email: [tracy.klappenbach@wicourts.gov](mailto:tracy.klappenbach@wicourts.gov)

Contact Tracy Klappenbach, Manager of Court Reporting Services, at (414) 278-3995 with questions.

**DEADLINE:** Applications will be accepted until the position is filled. The Wisconsin Court System will provide reasonable accommodations to qualified applicants who request them. For additional information on the court system visit our website at [www.wicourts.gov](http://www.wicourts.gov).

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