



District Court Reporter Stenographer/Voice Writer Fifth Judicial District

Applications are now being accepted for a full time District Court Reporter in the **Fifth Judicial District**, which serves Columbia, Dane, Green, Lafayette, Rock, and Sauk Counties. This position is available May 25, 2020.

LOCATION: This position is based in Madison or Janesville and entails travel to assignments in the following counties: Columbia, Dane, Green, Lafayette, Rock and Sauk. The home office may be changed to another Fifth District city with the prior approval of the Chief Judge.

SALARY: Competitive annual salary along with transcript fee income and a State of Wisconsin benefits package dependent on eligibility. Salary is based on qualification level and previous court reporting experience.

QUALIFICATIONS:

Stenographer/Voice Writer Court Reporter Requirements: Candidates must meet one of three minimum professional standards to be considered eligible for hire: (1) Graduation from a court reporting school approved by either the National Court Reporters Association (NCRA) or the National Verbatim Reporters Association (NVRA), or (2) Successful completion of the Registered Professional Reporter (RPR) examination administered by the NCRA, or (3) Successful completion of the Certified Verbatim Reporter (CVR) examination administered by the NVRA.

Special Requirements: Employment will require a criminal background check.

TO APPLY: Please submit a cover letter indicating your preference to be considered for a Stenographer/Voice Writer, your current resume, and list of references to:

Theresa Owens
Fifth District Court Administrator
Dane County Courthouse
215 S. Hamilton St Rm 4102
Madison, WI 53703

Email: District5DCA@wicourts.gov

Fax: (608) 283-4940

Contact Theresa Owens, District Court Administrator at (608) 267-8821 with questions.

DEADLINE: Applications will be accepted until the position is filled. The Wisconsin Court System will provide reasonable accommodations to qualified applicants who request them.

EQUAL EMPLOYMENT OPPORTUNITY AND E-VERIFY EMPLOYER