

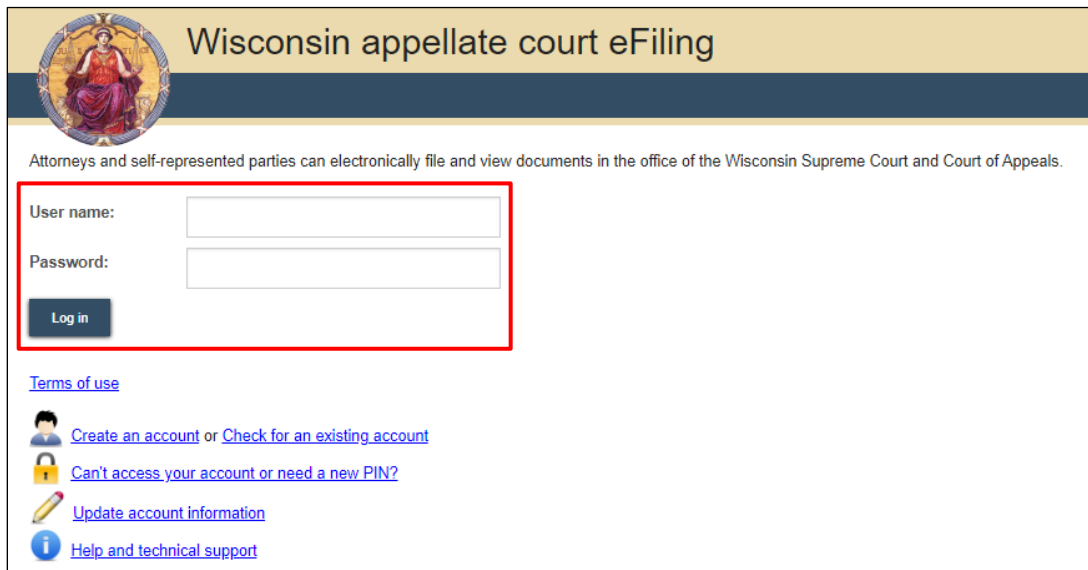
Download Case Documents

Purpose: Electronic notice parties can view individual case documents as well as download all case documents as a zip file. Once downloaded, the documents can be viewed, printed, or saved to the user's computer. This document discusses how to download case documents.

Applicable Users: Appellate eFilers

Downloading case documents from My cases

1. Go to <https://acefiling.wicourts.gov/> and enter your user name and password, then select **[Log in]**.



Wisconsin appellate court eFiling


Attorneys and self-represented parties can electronically file and view documents in the office of the Wisconsin Supreme Court and Court of Appeals.


User name:


Password:


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 [Create an account](#) or [Check for an existing account](#)

 [Can't access your account or need a new PIN?](#)

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2. Select the **[My cases]** button or the **My cases** hyperlink.



Wisconsin appellate court eFiling

Appeals court Circuit court

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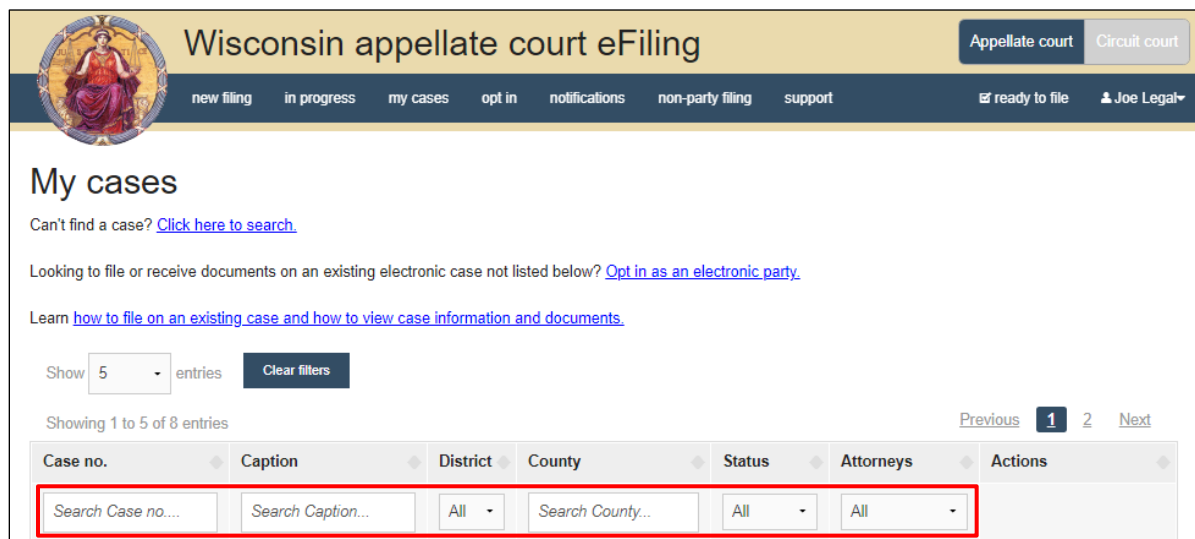
Welcome to the Wisconsin appellate court electronic filing system

This website provides the opportunity for attorneys and self-represented parties to opt in as electronic parties on cases in the office of the Wisconsin Supreme Court and the Court of Appeals.

Once opted in on cases, documents can be electronically filed and viewed.

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- Use the filter options to locate the case you wish to view.



Wisconsin appellate court eFiling

Appellate court Circuit court

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My cases

Can't find a case? [Click here to search.](#)

Looking to file or receive documents on an existing electronic case not listed below? [Opt in as an electronic party.](#)

Learn [how to file on an existing case and how to view case information and documents.](#)

Show 5 entries [Clear filters](#)

Showing 1 to 5 of 8 entries [Previous](#) **1** [2](#) [Next](#)

Case no.	Caption	District	County	Status	Attorneys	Actions
<input type="text" value="Search Case no..."/>	<input type="text" value="Search Caption..."/>	<input type="text" value="All"/>	<input type="text" value="Search County..."/>	<input type="text" value="All"/>	<input type="text" value="All"/>	

Note: To view closed cases, select the **Click here to search** link near the top of the page.



Wisconsin appellate court eFiling

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My cases

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4. Select the **View documents** link to view case documents.

Results

Show entries [Clear filters](#)

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Case no.	Caption	District	County	Status	Attorneys	Actions
<input type="text" value="Search Case no..."/>	<input type="text" value="Search Caption..."/>	<input type="text" value="All"/>	<input type="text" value="Search County..."/>	<input type="text" value="All"/>	<input type="text" value="All"/>	
2020AP000038 View documents View parties	James Smith v. Jill Smith	3	Chippewa - 2019CV000038	Closed 06-18- 2020	Mark Eisenberg	File another document Opt out as an electronic party

Documents that were eFiled, scanned, or uploaded to the case are listed on the **Documents** tab.

- To change the number of documents displayed at a time, select the number of documents from the **Show** drop down menu.
- Select the **Document name** link to view and/or print the document.
- Document names displayed in **black text** (not a hyperlink) are restricted; you do not have view access to them.
- Documents, with **Submitted** in the **Date** column, are awaiting processing by the court; you do not have access to them.

Documents for case 2020AP000683

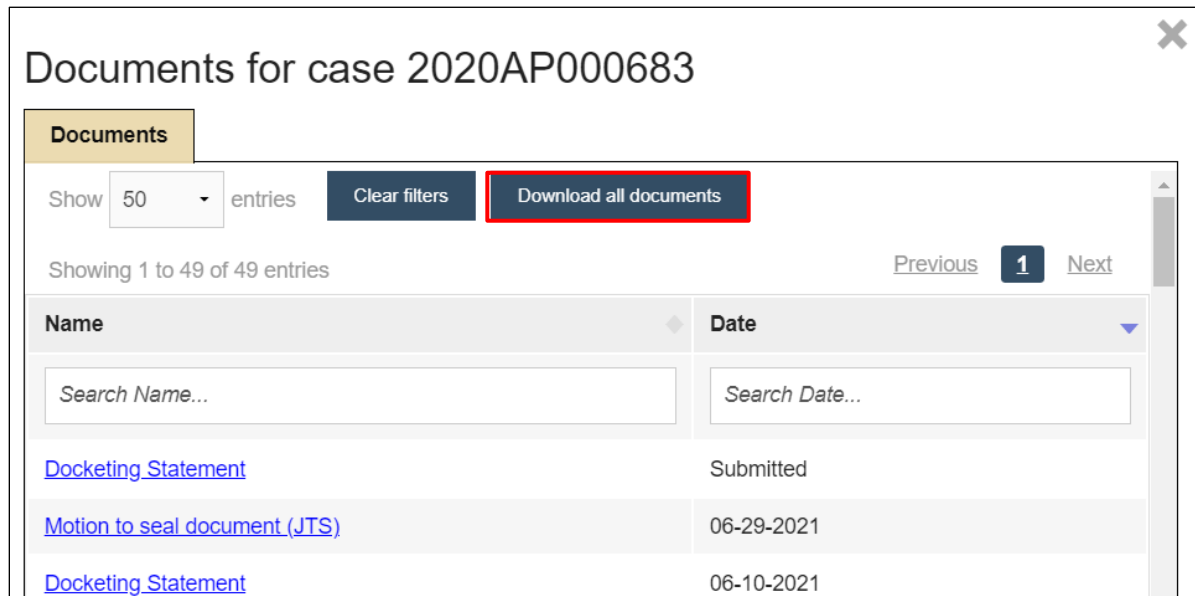
Documents

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Name	Date
<input type="text" value="Search Name..."/>	<input type="text" value="Search Date..."/>
Docketing Statement	Submitted
Motion to seal document (JTS)	06-29-2021
Docketing Statement	06-10-2021

5. To download all case documents, select the **Download all documents** button.



Documents for case 2020AP000683

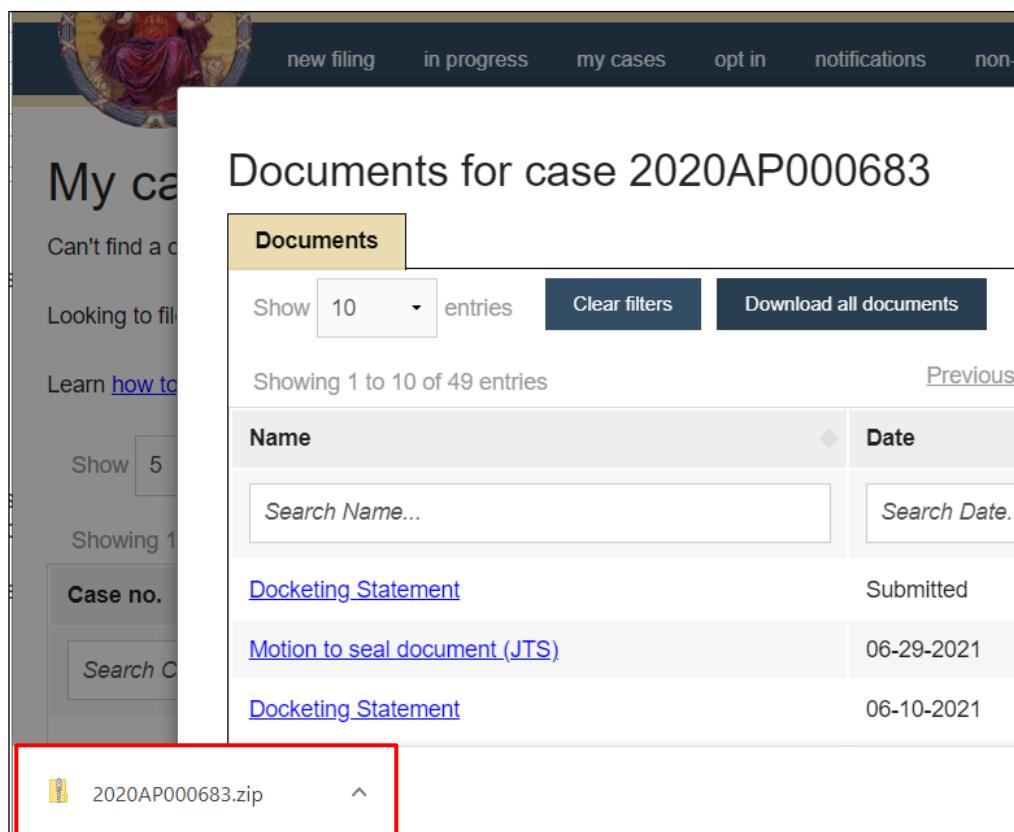
Documents

Show 50 entries Clear filters **Download all documents**

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Name	Date
<input type="text" value="Search Name..."/>	<input type="text" value="Search Date..."/>
Docketing Statement	Submitted
Motion to seal document (JTS)	06-29-2021
Docketing Statement	06-10-2021

- After selecting the **Download all documents** button, a .zip file displays in the bottom left-hand corner of your monitor. Documents are in Adobe PDF format.



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Showing 1

Case no.

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Documents for case 2020AP000683

Documents

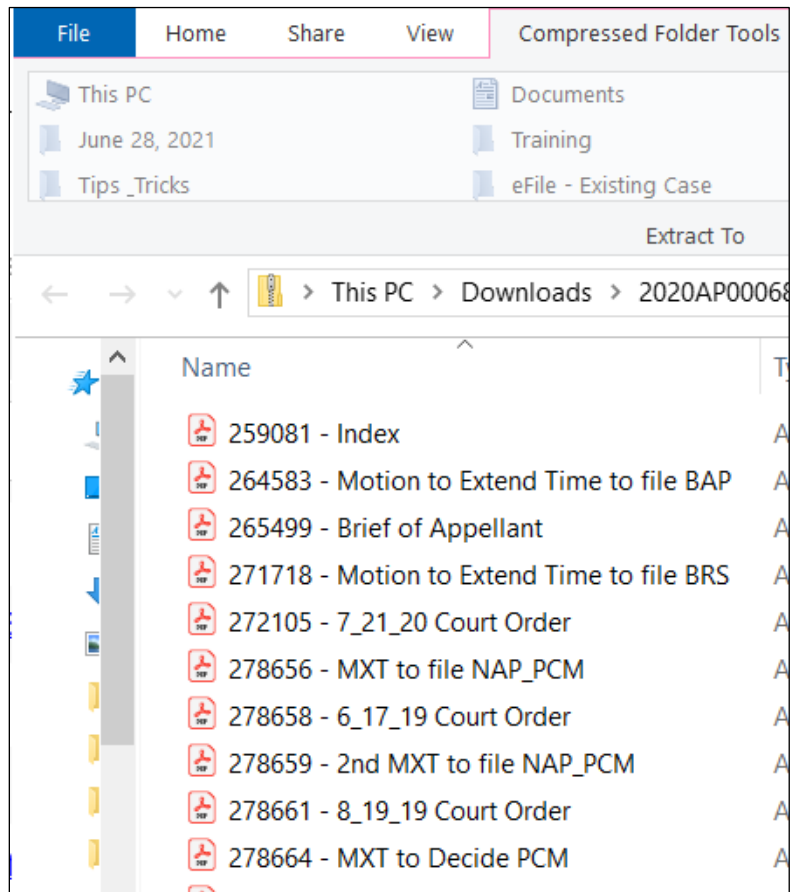
Show 10 entries Clear filters **Download all documents**

Showing 1 to 10 of 49 entries Previous

Name	Date
<input type="text" value="Search Name..."/>	<input type="text" value="Search Date..."/>
Docketing Statement	Submitted
Motion to seal document (JTS)	06-29-2021
Docketing Statement	06-10-2021

 2020AP000683.zip ^

7. Selecting the .zip file opens the files in a new window. Documents in the file are listed by "DocNumber - Name" where Name is the first 80 characters from the name of the document and any non alpha numeric characters other than spaces or '-' are replaced with '_' (underscore character).



8. Documents may be selected and printed.

Notes:

- Submitted documents, not yet processed by the Clerk of Courts, are not included in the zip file.
- Sealed or confidential documents to which an ecourts user does not access are not included in the zip file.

eFile Support

Contact the eFile support center if you have further questions. Staff are available Monday through Friday, 8:30 a.m. to 4:30 p.m., except for court holidays.

Phone: 1-800-462-8843

Online support form: <https://www.wicourts.gov/ecourts/efileappellate/efilefeedback.htm>

Email: efilesupport@wicourts.gov