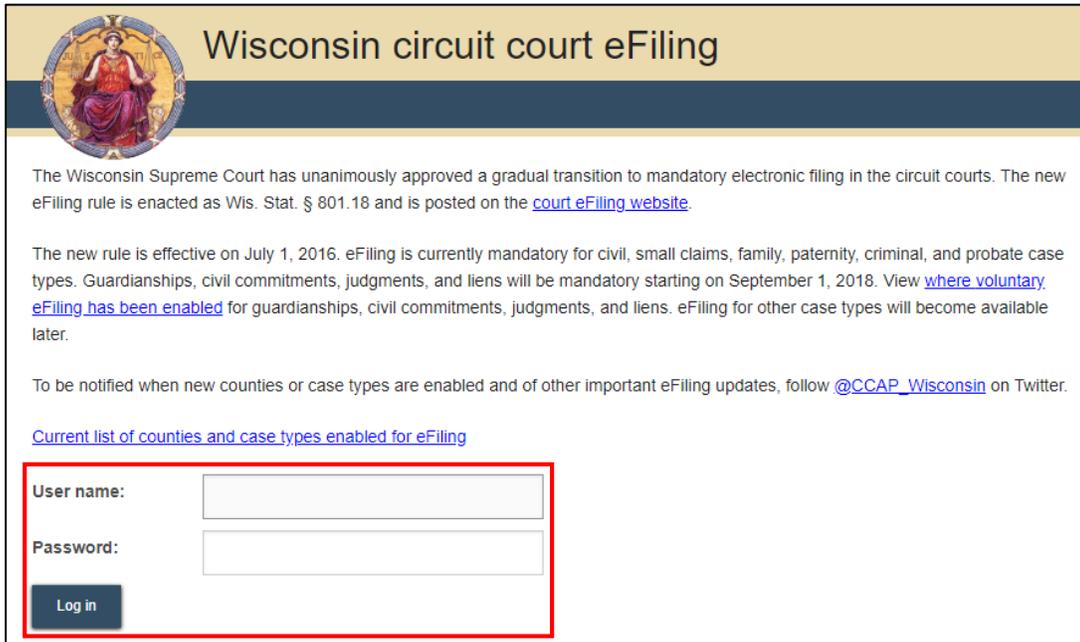


## Docketing a judgment

eFilers who are opted in as an electronic party on a case can docket judgments on the eFiling website.

1. Visit the eFiling website at <http://efiling.wicourts.gov>. Enter your eCourts user name and password, and select the **Log in** button.



**Wisconsin circuit court eFiling**

The Wisconsin Supreme Court has unanimously approved a gradual transition to mandatory electronic filing in the circuit courts. The new eFiling rule is enacted as Wis. Stat. § 801.18 and is posted on the [court eFiling website](#).

The new rule is effective on July 1, 2016. eFiling is currently mandatory for civil, small claims, family, paternity, criminal, and probate case types. Guardianships, civil commitments, judgments, and liens will be mandatory starting on September 1, 2018. View [where voluntary eFiling has been enabled](#) for guardianships, civil commitments, judgments, and liens. eFiling for other case types will become available later.

To be notified when new counties or case types are enabled and of other important eFiling updates, follow [@CCAP\\_Wisconsin](#) on Twitter.

[Current list of counties and case types enabled for eFiling](#)

User name:

Password:

Log in

2. Select the **My cases** link from either the main navigation or the bottom-left menu.



**Wisconsin circuit court eFiling**

new filing in progress **my cases** opt in notifications non-party filing support ready to file Kendall Wick

**Welcome to the Wisconsin circuit court electronic filing system**

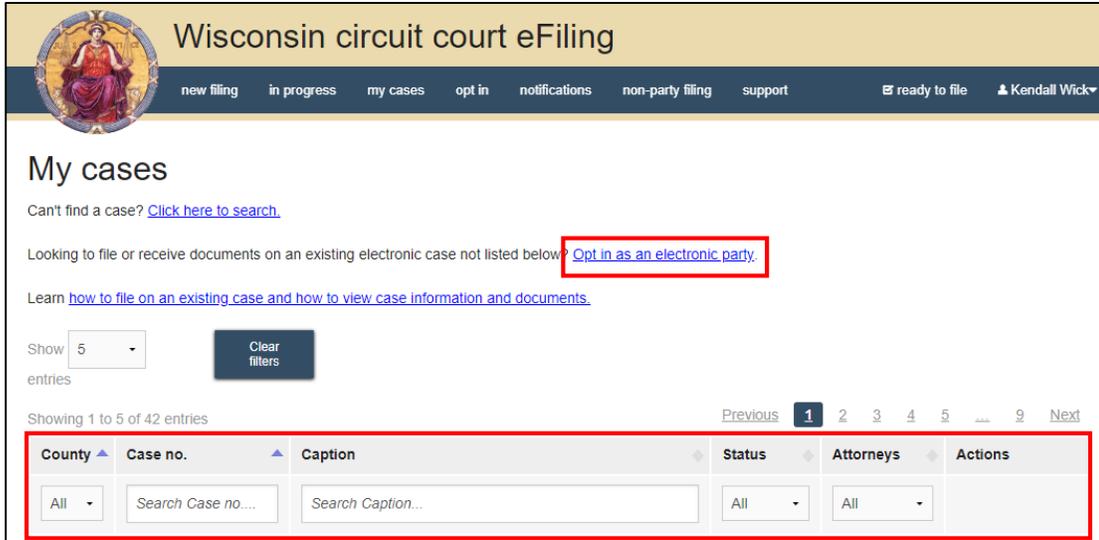
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[File a new case](#)  
[In progress](#)  
**[My cases](#)**  
[Notifications](#)  
[Non-party filing](#)  
[Support](#)  
[Opt in as an electronic party](#)

3. To docket a judgment, you must be opted in to your case. After opting in, you can find the case by entering the case number or caption in the search filter fields on the **My cases** page. For more instructions on how to opt in to a case, please check out our [User guides and training page](#).



Wisconsin circuit court eFiling

new filing in progress my cases opt in notifications non-party filing support ready to file Kendall Wick

## My cases

Can't find a case? [Click here to search](#).

Looking to file or receive documents on an existing electronic case not listed below? [Opt in as an electronic party](#).

Learn [how to file on an existing case and how to view case information and documents](#).

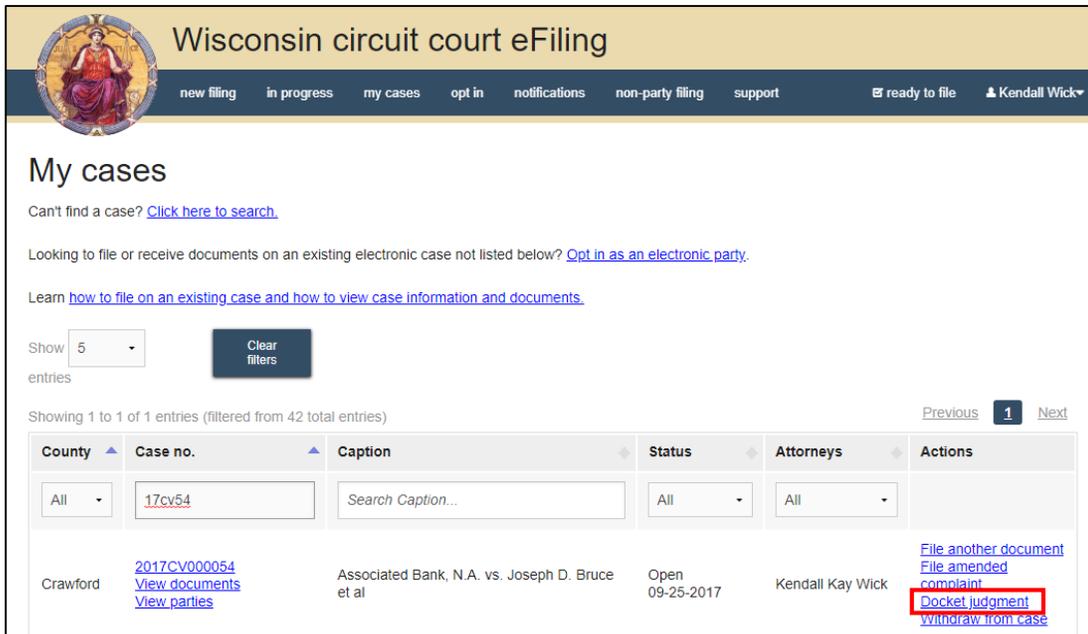
Show 5 entries

Showing 1 to 5 of 42 entries Previous 1 2 3 4 5 ... 9 Next

County	Case no.	Caption	Status	Attorneys	Actions
All	<input type="text" value="Search Case no...."/>	<input type="text" value="Search Caption..."/>	All	All	

**Note:** To view closed cases, select the **Click here to search** link near the top of the page.

4. Select the **Docket judgment** link.



Wisconsin circuit court eFiling

new filing in progress my cases opt in notifications non-party filing support ready to file Kendall Wick

## My cases

Can't find a case? [Click here to search](#).

Looking to file or receive documents on an existing electronic case not listed below? [Opt in as an electronic party](#).

Learn [how to file on an existing case and how to view case information and documents](#).

Show 5 entries

Showing 1 to 1 of 1 entries (filtered from 42 total entries) Previous 1 Next

County	Case no.	Caption	Status	Attorneys	Actions
All	<input type="text" value="17cv54"/>	<input type="text" value="Search Caption..."/>	All	All	
Crawford	<a href="#">2017CV000054</a> <a href="#">View documents</a> <a href="#">View parties</a>	Associated Bank, N.A. vs. Joseph D. Bruce et al	Open 09-25-2017	Kendall Kay Wick	<a href="#">File another document</a> <a href="#">File amended complaint</a> <a href="#">Docket judgment</a> <a href="#">Withdraw from case</a>

**Note:** If you do not see this link available, please contact the clerk of court in the county of the case to verify if the judgment has been entered and for further details on how to docket the judgment at: <https://www.wicourts.gov/contact/docs/clerks.pdf>

5. Select the checkbox next to the judgment you wish to docket. Select **Continue** at the bottom of the page.

**Wisconsin circuit court eFiling**

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## Docket judgments

County	Case number	Case caption
Crawford	2017CV000054	Associated Bank, N.A. vs. Joseph D. Bruce et al

Select judgment

Judgment/lien date	Total amount
10-31-2018	\$5,000.00

Judgment parties

Party type	Name	Dismissed	Status	Address	Attorney name

**Continue**

Total: \$5,000.00

6. On the **Ready to file** page, select the checkbox next to filing you wish to submit. Then select the **File and Pay** button.

**Wisconsin circuit court eFiling**

new filing in progress my cases opt in notifications non-party filing support ready to file Kendall Wick

## Ready to file

Crawford County

Docketing fee for Foreign Judgment on case [2018CV000002](#)  
[Edit](#) [Delete](#)  
 Subtotal \$5.00

[Learn about payment options.](#) Total fee \$5.00  
[Filings in need of payment](#)

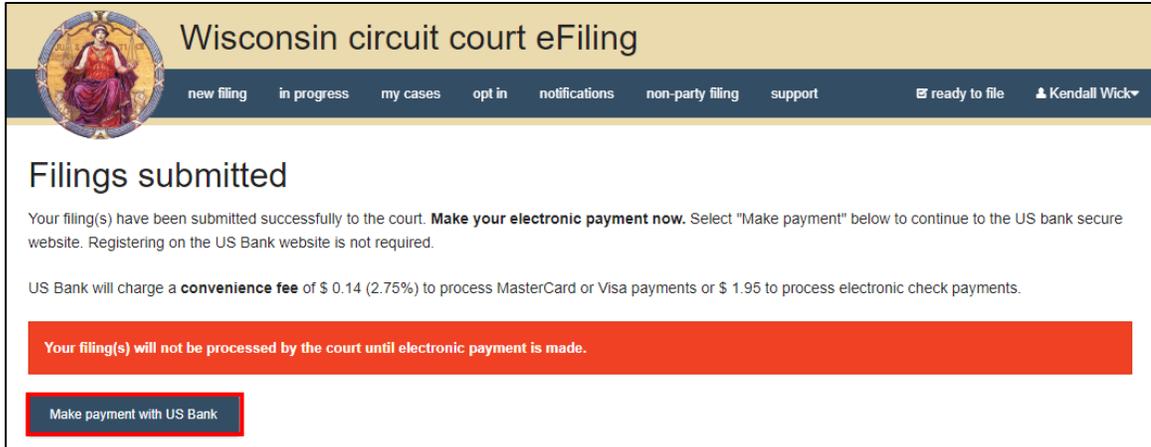
Payment type

US Bank  Court debit account

**File and Pay**

**Note:** If you have set up a court debit account (CDA) with the circuit court county that you are filing in you will have the option to choose a payment method. To learn how to set up a CDA, see the [“Creating and managing a court debit account”](#) user guide. If paying with a credit/debit card or eCheck via the US Bank ePayment website, a transaction fee will be applied to the total.

7. On the Filings submitted page, select the **Make payment with US Bank** button to proceed to the US Bank ePayment website and pay the associated filing fees. See the "[Making Payments with US Bank](#)" user guide for more information on making a payment through US Bank.



Wisconsin circuit court eFiling

new filing in progress my cases opt in notifications non-party filing support ready to file Kendall Wick

## Filings submitted

Your filing(s) have been submitted successfully to the court. **Make your electronic payment now.** Select "Make payment" below to continue to the US bank secure website. Registering on the US Bank website is not required.

US Bank will charge a **convenience fee** of \$ 0.14 (2.75%) to process MasterCard or Visa payments or \$ 1.95 to process electronic check payments.

Your filing(s) will not be processed by the court until electronic payment is made.

Make payment with US Bank

**Note:** US Bank is the vendor that processes circuit court credit card and electronic check transactions. You do not need a US Bank checking or savings account to pay for filings on the US Bank ePayment website. You can pay using a Visa card, MasterCard, or electronic check.

8. After you submit your filing, it is transmitted to the circuit court and processed. You will receive a notification confirming the clerk of court docketed the judgment.