

Filings in need of payment

Filings submitted without payment go into a holding queue that is not typically viewed by the court staff who accept electronic filings. Additionally, filings made without payment are generally not accepted. Filers can take advantage of features on the eFiling site to make payments on submitted filings which have gone unpaid. These filings can be accessed through either the My cases or Ready to file links on the eFiling site. Follow the instructions below to address filings in need of payment.

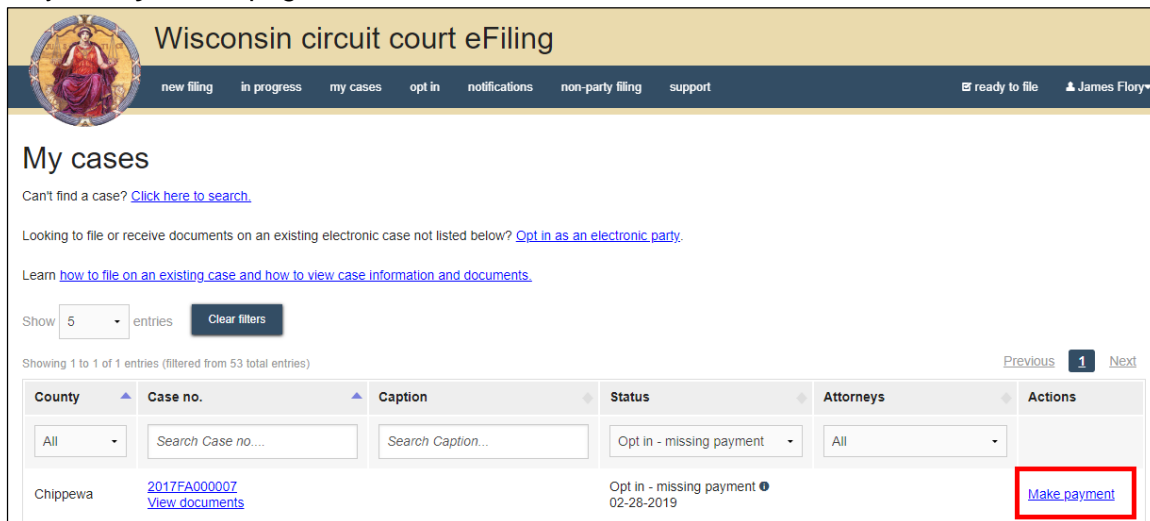
Filings in need of payment – Ready to file

1. To navigate to the **Filings in need of payment** section, select the **Ready to file** | located towards the top-right of your screen.
2. On the **Ready to file** screen, select the **Filings in need of payment** link.



Filings in need of payment – My cases

You can also access the **Filings in need of payment** section for opt-ins and new cases within the 48-hour timeframe by using the **Make a payment** link that will appear in the **Actions** column on your **My cases** page:



Make payment with US Bank

Once you arrive at **Filings in need of payment**, you can proceed with paying for your filing as normal. Locate the filing you want to pay for and select the **Make payment with US Bank** button. From here, you will be redirected to US Bank's ePayment site.

The screenshot displays the 'Wisconsin circuit court eFiling' interface. At the top, there is a navigation bar with links for 'new filing', 'in progress', 'my cases', 'opt in', 'notifications', 'non-party filing', and 'support'. A 'ready to file' indicator is visible on the right. The main heading is 'Filings in need of payment'. Below this, the details for a specific filing are shown:

- Chippewa County
- Documents for [2019SC000018](#) (31001)
- Sam Weier vs. ref 1
- Documents:
[Jury Demand/Demand for Trial - jury demand](#)
- Total \$89.00
- US Bank will charge \$2.45 to process MasterCard or Visa payments (2.75%) or \$1.95 to process electronic check payments.

A red-bordered button labeled 'Make payment with US Bank' is positioned at the bottom of the filing details section.