## FORM SUMMARY

Name of Form: Affidavit to Show Cause to Change: Legal Custody, Physical

Placement, Child Support, Maintenance/Arrears Payment,

Other

Form Number: FA-4171VA

**Statutory Reference:** §§765.105, 767.451 and 767.59, Wisconsin Statutes

**Benchbook Reference:** 

**Purpose of Form:** This form may be used to order another party to come to court to justify

why the requested change contained within the order should not be granted. Requests to change generally include issues concerning legal custody, physical placement, or child support of a minor child, as well as

to change maintenance or any other aspect of a court order.

**Who Completes It:** Party seeking a modification to the custody, placement, child support,

maintenance, or other orders; a judge or court commissioner signs the

Order itself.

**Distribution of Form:** Clerk of court. Depending on the particular county involved, either the

original order itself, a duplicate original of the Order or an authenticated

copy would be personally served on the other parties.

**Accompanying Forms:** Generally the form may be the only document needed. However if the

form's instructions indicate a supporting document is needed (such as placement schedules or additional documentation), those document(s)

should be attached.

**New Form/Modification:** Modified; last update 11/19.

**Modification:** Added remote notary statement pursuant to 2019 WI Act 125.

**Comments:** 1. The party seeking the change could alternatively use a Notice and

Motion to Modify (FA-4170V) to accomplish the same end. The basic difference between the two is one of service. An order to show cause must be personally served on the other party; a notice can be served by other means. The reason there are two forms is that the statutes provide that the request can be brought either by "motion" or

"order to show cause."

2. If the parties can stipulate or agree to a change in the type of matters

covered by this motion, the parties may use FA-604 to do so without

the need for a hearing.

**About this Form:** This form is the product of the Wisconsin Records Management

Committee, a committee of the Director of State Court's Office.

As a *pro se* form, its use is NOT mandatory but it is required to be accepted and distributed by the circuit courts of the State of

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Wisconsin.

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