

Court Ordered Mediation

The **Request for Court Ordered Mediation** (FA-4134) is used to ask the Family Court Commissioner to order you and the other party to attend mediation when you disagree on legal custody or physical placement of a child.

Procedural Checklist

1. Complete the **Request for Court Ordered Mediation**.
2. If a domestic abuse or harassment restraining order or injunction is in effect, attach a copy.
3. If **no** restraining order or injunction exists between the parties, mail a copy to the other party. If a restraining order/injunction does exist and you are the respondent in the restraining order/injunction, request that the court notify the other party.
4. Mail or take the form to the court at the address listed on the form. Shortly after receiving the form, the court will review it, and if appropriate, will order mediation.
5. If ordered, you will receive an **Order for Mediation** and you may receive other instructions as necessary. Follow those instructions, however, if a restraining order or injunction is in effect, contact the court for possible alternate instructions.
6. Go to your scheduled mediation.