

## FORM SUMMARY

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| <b>Name of Form:</b>          | <b>Request to Inspect Juvenile Court Records</b>  |
| <b>Form Number:</b>           | <b>JD-1738A</b>   |
| <b>Statutory Reference:</b>   | §§48.396(2)(b) - (2)(h) and 938.396(2g)(b) - (2g)(o), Wis. Stats.   |
| <b>Benchbook Reference:</b>   | JD 12   |
| <b>Purpose of Form:</b>       | <p>To provide a standardized form for requesting access to juvenile court records, as well as providing a record of the request.</p> <p>The associated court order (JD-1738B) is required where an authorized party seeks copies from within the juvenile court record, or pursuant to local policy regarding juvenile court record inspection.</p>   |
| <b>Who Completes It:</b>      | The party seeking inspection of the record.   |
| <b>Distribution of Form:</b>  | Court.  |
| <b>Accompanying Forms:</b>    | Generally none.   |
| <b>New Form/Modification:</b> | Modified; last update 05/19.  |
| <b>Modifications:</b>         | Distinguished between inspect, and inspect and <u>obtain</u> copies. Made form consistent with statutory language. Added “ <input type="checkbox"/> Other”. Added that if #1 and #3 are checked, records may be inspected but shall not copied, unless ordered by the court. Added §48.396(2)(dr) in authorized representative of the DOC or any other person preparing a presentence investigation. Deleted that the Juvenile clerk provided records for inspection. Updated signature block pursuant to 2019 WI Act 30. |
| <b>Comments:</b>              |   |
| <b>About this Form:</b>       | <p>This form is the product of the Wisconsin Records Management Committee, a committee of the Director of State Court's Office and a mandate of the Wisconsin Judicial Conference.</p> <p><b>If you have additional information that does not change the meaning of the form, attach it on a separate page. The form itself shall not be altered.</b></p>   |