

FORM SUMMARY

Name of Form: Notice to School District to Transfer Records

Form Number: JD-1755

Statutory Reference: §§938.02(15g), 938.49(2) and 118.125(4), Wis. Stats.

Purpose of Form: To notify the school district of the responsibility to transfer school records to a state institution or a secured residential care center for children and youth.

Who Completes It: Juvenile Court Clerk

Distribution of Form: Original to court file, copy to school district.

Accompanying Forms: None

New Form/Modification: Modification; last update 08/06.

Modifications: Removed Ethan Allen and Southern Oaks due to closing and added Copper Lake (girl's facility).

Comments: None.

About this Form: This form is the product of the Wisconsin Records Management Committee, a committee of the Director of State Court's Office and a mandate of the Wisconsin Judicial Conference.

If you have additional information that does not change the meaning of the form, attach it on a separate page. The form itself shall not be altered.