

STATE OF WISCONSIN, CIRCUIT COURT, \_\_\_\_\_ COUNTY

IN THE MATTER OF THE ESTATE OF

Amended

Name \_\_\_\_\_  
\_\_\_\_\_

**Order Setting Time to Hear Petition for  
Administration and Deadline for Filing Claims  
(Formal Administration)**

Case No. \_\_\_\_\_

A Petition for Formal Administration was filed.

**THE COURT FINDS:**

The decedent, with date of birth \_\_\_\_\_ and date of death \_\_\_\_\_ was domiciled in \_\_\_\_\_ County, State of \_\_\_\_\_, with a mailing address of \_\_\_\_\_.

**THE COURT ORDERS:**

1. The Petition be heard at the \_\_\_\_\_ County Courthouse, \_\_\_\_\_, Wisconsin, Room \_\_\_\_\_, before Circuit Court Judge/Circuit Court Commissioner \_\_\_\_\_, on [Date] \_\_\_\_\_ at [Time] \_\_\_\_\_.

**You do not need to appear unless you object. The petition may be granted if there is no objection.**

2. The deadline for filing a claim against the decedent's estate is [Date] \_\_\_\_\_.
3. A claim may be filed at the \_\_\_\_\_ County Courthouse, \_\_\_\_\_, Wisconsin, Room \_\_\_\_\_.
4. Heirship will be determined at the hearing on petition for final judgment.
5. Publication of this notice is notice to any persons whose names or addresses are unknown.

**\*DO NOT PRINT the following if left blank**

\* The names or addresses of the following interested persons (if any) are not known or reasonably ascertainable:  
\_\_\_\_\_

If you require reasonable accommodations due to a disability to participate in the court process, please call \_\_\_\_\_ prior to the scheduled court date. Please note that the court does not provide transportation.

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Please check with person named below for exact time and date.

Form completed by: (Name)	
Address	
Telephone Number	Bar Number

**DO NOT PRINT the following text when publishing this order.**

**Notice to Newspaper and Personal Representative:**

Notice must be given by publication of this order in the following newspaper: \_\_\_\_\_  
once a week for three consecutive weeks; the first publication date must be within 15 days from the date of this order.

The personal representative is responsible for providing notice to all interested persons by

1. mailing, at least 20 days before the hearing, a copy of this order; and a copy of the will and codicils (if any) or notice of the nature and amount of devise or bequest; to every person entitled to notice; OR
2. personal service, at least 10 days before the hearing.

The personal representative is responsible for providing the deadline for filing a claim against the decedent's estate to all known or reasonably ascertainable creditors.