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| Enter the name of the county in which this case was filed. | STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY |
| Enter the Plaintiff's name as it is listed on the Summons and Complaint. | Plaintiff(s): _____ _____ |
| Enter the Defendant's name as it is listed on the Summons and Complaint. | -VS- Defendant(s): _____ _____ |
| Enter the case number. | <input type="checkbox"/> Amended Affidavit of Service of SC-500, Summons and Complaint Corporation or Limited Liability Company (LLC) Non-Eviction (Small Claims) Case No. _____ |
| Note: A party in this case cannot serve the summons and complaint on the defendant. | UNDER OATH, I STATE: |
| For 1, check the box to indicate the state where you live. | 1. I am an adult resident of the State of <input type="checkbox"/> Wisconsin. <input type="checkbox"/> Illinois. <input type="checkbox"/> Iowa. <input type="checkbox"/> Michigan. <input type="checkbox"/> Minnesota. |
| For 3, make sure that the served copy was signed at the time of service, and also included the time, date, place, manner of service, and upon whom service was made. | 2. I am not a plaintiff in this case. |
| For 4, check 4A, or 4B, or 4C. | 3. I served an authenticated copy of the Small Claims Summons and Complaint. At the time of service, I signed my name on the copy that was served [For example, on the back or in any blank space] and indicated the time, date, place, manner of service, and upon whom service was made. |
| If 4A, fill in the address, date and time. | 4. The manner of service was <input type="checkbox"/> A. I gave a copy to the person who I knew to be an officer, director or managing agent of the corporation/LLC with [Name] _____ at [Address] _____ on [Date] _____ at [Time] _____ o'clock <input type="checkbox"/> a.m. <input type="checkbox"/> p.m. |
| If 4B, fill in the name, address, date, and time. If 4B, also explain what other efforts you made to find and serve the officer personally before you left a copy with someone else. | <input type="checkbox"/> B. I could not give a copy to an officer, director or managing agent of the corporation/LLC personally even after reasonable effort(s). I left a copy with the person who is apparently in charge of the office. I informed that person of the contents of the papers. I left a copy with [Name] _____ at [Address] _____ on [Date] _____ at [Time] _____ o'clock <input type="checkbox"/> a.m. <input type="checkbox"/> p.m. Before leaving a copy, I made the following efforts to serve the defendant personally: _____ |
| See <u>Pre-Judgment: Basic Steps to Small Claims Service</u> (SC-6050V). | <input type="checkbox"/> C. I gave a copy to an agent authorized by appointment or by law to accept service of the summons for the defendant. |

STOP!

Take this document to a Notary Public BEFORE you sign it.

After you, the server, have been sworn by a Notary Public, sign and print your name and date the document in front of the Notary Public.

▶ _____

Signature

Print or Type Name

Date

Have the Notary Public sign, date, and seal the document.

State of _____

County of _____

Subscribed and sworn to before me on _____

Notary Public/Court Official

Name Printed or Typed

My commission/term expires: _____