

This form is also available in Spanish.
(Este formulario está disponible en español.)

STATE OF WISCONSIN, CIRCUIT COURT, _____ COUNTY

Plaintiff: [Name (First, Middle, Last), Address, City, State, Zip]

☐ See attached for additional plaintiffs.

-VS-

☐ Amended

To: Defendant(s): [Name (First, Middle, Last), Address, City, State, Zip]

☐ See attached for additional defendants.

Summons and Complaint (Small Claims)

Case No. _____

- | | |
|-----------------------------------------------------------------|-------|
| <input type="checkbox"/> Claim for money (\$10,000 or less) | 31001 |
| <input type="checkbox"/> Tort/Personal injury (\$5,000 or less) | 31010 |
| <input type="checkbox"/> Return of property (replevin) | 31003 |
| <input type="checkbox"/> Eviction | 31004 |
| <input type="checkbox"/> Eviction due to foreclosure | 31002 |
| <input type="checkbox"/> Arbitration award | 31006 |
| <input type="checkbox"/> Return of earnest money | 31008 |

☐ One or both parties require the services of an interpreter. Which party? _____
Which language? _____ Complete and file the Interpreter Request (GF-149) form.

If you require reasonable accommodations due to a disability to participate in the court process, please call _____
prior to the scheduled court date. Please note that the court does not provide transportation.

SUMMONS

To the Defendant(s):

You are being sued as described on the attached complaint. If you wish to dispute this matter:

☐ You must appear at the time and place stated.

AND / OR (circle one, if applicable)

☐ You must file a written answer and provide a copy to the plaintiff or plaintiff's attorney on or before the date and time stated.

If you do not appear or answer, the plaintiff may win this case and a judgment entered for what the plaintiff is asking.

When to Appear/File an Answer

Date	Time
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Place to Appear/File an Answer

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Clerk/Attorney Signature

Date Summons Issued

Date Summons Mailed

COMPLAINT

Plaintiff's Demand:

The plaintiff states the following claim against the defendant(s):

1. Plaintiff demands judgment for *(Check as appropriate)*

- ☐ Claim for Money \$ _____
- ☐ Tort/Personal Injury \$ _____
- ☐ Return of property (replevin) *(Describe property in 2 below.) (Not to include Wis. Stats. 425.205 actions to recover collateral.)*
- ☐ Eviction
- ☐ Eviction due to foreclosure
- ☐ Return of Earnest Money
- ☐ Confirmation, vacation, modification or correction of arbitration award

Plus interest, costs, attorney fees, if any, and such other relief as the court deems proper.

2. Brief statement of dates and facts:

(If this is an eviction action and you are seeking money damages, you must also state that claim on this form.)

☐ **See attached for additional information.** Provide copy of attachments for court and defendant(s).

I am the: ☐ plaintiff. ☐ attorney for the plaintiff.



Plaintiff's Signature

Attorney's Signature

Name Printed or Typed

Attorney's Name Printed or Typed

Address

Attorney's Address

Email Address

Attorney's Email Address

Attorney's Telephone Number

Telephone Number

Date

Date

State Bar No.