

ORDER APPROVING OPERATIONAL PLAN FOR THE SAFE RESUMPTION OF IN PERSON PROCEEDINGS AND JURY TRIALS IN RACINE COUNTY

WHEREAS: The Wisconsin Supreme Court in light of the COVID 19 Statewide and National states of emergency has entered certain orders related to the operations of the Circuit Court regarding in person appearances and jury trials.

WHEREAS: On March 22, 2020, the Wisconsin Supreme Court ordered that although the courts of the State of Wisconsin remain open, all civil and criminal jury trials scheduled to begin before May 22, 2020 are to continued and rescheduled by the assigned judge to a date after May 22, 2020;

WHEREAS: On March 22, 2020, and as amended on April 15, 2020, the Wisconsin Supreme Court suspended, until further order of the court, most in-person hearings in the circuit courts, subject to exceptions for certain matters, including those approved by the chief judges of each district;

WHEREAS: On March 31, 2020, the Wisconsin Supreme Court issued Interim Rule 20-02 which suspended statutory deadlines for conducting non-criminal jury trials until further order of the court:

WHEREAS: on May 22, 2020 the Wisconsin Supreme Court ordered the adoption of the Task Force's Final Report and it's recommendations for consideration by the Circuit Courts.

WHEREAS: On May 22, 2020, the Wisconsin Supreme Court ordered that March 22, 2020 order regarding the suspension of jury trials, that Interim Rule 20-02 regarding suspension of deadlines for non-criminal jury trials, and the April 15, 2020 amended order regarding remote hearings, are extended for each circuit court until that circuit shall have prepared an operational plan for the safe resumption of in-person proceedings and jury trials and the plan shall have been approved by the chief judge of the applicable administrative district;

WHEREAS: The May 22, 2020 order requires the chief judge of the administrative district to "review the [operational] plan to ensure that it includes the requirements set forth above, reduces to the greatest extent possible the risk of transmission of the virus that causes COVID-19, and promotes the health and safety of all those present in the courtrooms, jury rooms, and other court-related confined spaces."

WHEREAS: On June 16th, 2020 the Walworth County safety plan incorporating the requirements of the May 22, 2020 order was approved by the chief judge. The safety plan allowed the resumption of in person hearings consistent with phase one (1) of the Task Force Final Report.

WHEREAS: On August 14, 2020, the Racine County Circuit Court Judges approved an addendum providing for jury trials starting on August 25, 2020. This addendum incorporates the requirements of the Supreme Court Orders, the prior safety plan, and establishes procedures for the safe resumption of jury trials and other in person appearances.

WHEREAS: These plans have been developed with the input of the stakeholders including county government and the county health officer.

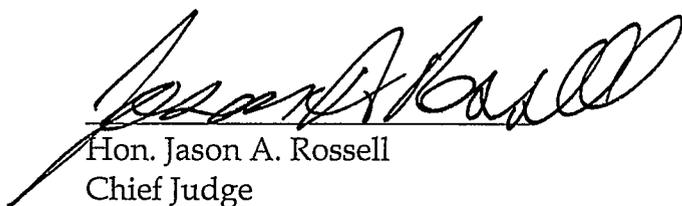
THEREFORE Pursuant to Wisconsin Supreme Court Orders of March 22, 2020, and as amended on April 15, 2020, the Racine County Jury Trial Plan is approved.

FURTHERMORE, The prior plan and addendums are approved by the chief judge and Racine County may commence in person appearances for all cases and jury trials in accord with the attached plans.

FURTHERMORE Racine County will resume jury trials on August 25, 2020.

FURTHERMORE: This order shall remain in effect until further order by the Supreme Court or the chief judge of this administrative district.

Dated this 21th day of August 2020


Hon. Jason A. Rossell
Chief Judge
2nd District



COVID-19 Circuit Court Safety Plan for Racine County

Recognizing the need to ensure the health and safety of litigants, attorneys, visitors, court staff, judges, and other individuals entering the buildings housing the courts, the courts of Racine County will implement the following protective measures:

General

1. The county judiciary has established a stakeholder's committee including the Judiciary/Commissioners, County Executive, Corporation Counsel, District Attorney, Public Defender, County Sheriff, Clerk of Court, Buildings & Facilities Director, Human Services Director, County Health Officer, Department of Corrections and the County Bar President. The committee has met regularly to discuss and consider the recommendations outlined in the Wisconsin COVID- 19 Task Force report. The procedures and practices that follow were developed with the intent to be proactive, recognizing the need to provide all constitutional and statutory protections to the litigants and interested parties, as well as the public's right to access. It is understood that it is not possible to ensure absolute safety, but expected to take reasonable and necessary precautions to protect the health of all participants within the physical limitations of the facilities and resources of the courts and county.
2. In order to limit the number of persons in the courtrooms, it is the intent of the judiciary that every judge will use best efforts to continue to conduct all appropriate proceedings remotely.
3. Before calendaring in-person hearings, the stakeholder's committee has addressed staffing needs and has procured equipment and supplies deemed necessary. It is understood that the availability of equipment and supplies is fluid given ongoing supply and demand issues. The stakeholders will use best efforts to secure that which is necessary to satisfy the requirements of this plan.
4. The stakeholder's committee will continue to meet regularly, maintain communication with the local health authority and the county office of risk management, and will adjust this safety plan as necessary with any changes in the public health conditions in the county.
5. Judges will begin setting non-essential in-person proceedings no sooner than June 17, 2020.

Judge and Court Staff Health

1. Judges and court staff who can perform the essential functions of their job remotely will continue to do so, whenever possible.
2. The health of the judge and court staff will be monitored daily with the use of Center for Disease Control (CDC) health screening guidelines. Tool kits will be made available to court staff, county employees and contractors which will include 1-2 masks, cleaning and disinfecting guidelines, health guidelines (including COVID-19 specific, general and mental health), and a direction to online resources regarding protective measures. A copy of the Racine County Return to Work Policy (including health screening protocols for court building staff, COVID-19 exposure and confirmed illness protocol, reporting transparency protocol, social distancing and health/safety protocols, and cleaning/disinfecting protocols) and summary handout, along with the May 20, 2020 memorandum from the Racine County Executive regarding face coverings, are attached hereto and incorporated by reference.

Additionally, individuals entering the court buildings will be subject to screening as set forth in the signage attached hereto and incorporated by reference. Signage as referred to herein shall be in English and Spanish.

3. In accordance with the Supreme Court Order dated May 22, 2020, judges and court staff and all individuals in the courtroom will be required to wear face coverings as specified therein, practice social distancing, and practice appropriate hygiene recommendations. Signage incorporating these requirements will be posted in appropriate locations to ensure notice and compliance. A copy of this signage is attached hereto and incorporated herein by reference.
4. Judges will use best efforts to handle cases remotely and will only schedule in person proceedings as determined by the Judge taking into consideration constitutional and statutory requirements, the nature of the proceeding and requests of the attorneys and litigants. The Court will use best efforts to stagger scheduling of all in person proceedings.

Scheduling

1. Judges will use best efforts to conduct proceedings remotely and will only schedule in person proceedings as determined by the Judge taking into consideration constitutional and statutory requirements, the nature of the proceeding and requests of the attorneys and litigants.
2. Court staff will use staggered scheduling of in person proceedings and other appropriate methods to reduce the number of individuals in a courtroom at one time. If necessary, courts will use live streaming for public access in viewing rooms located within the court buildings.

Vulnerable Populations

1. Individuals who are over age 65 and individuals with serious underlying health conditions, such as high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune systems are compromised such as by chemotherapy for cancer or other conditions requiring such therapy are considered to be vulnerable populations.
2. Each judge will include information on orders setting hearings, dockets notices, or in other communications notifying individuals who are in vulnerable populations of the ability to contact the court to identify themselves as a vulnerable individual and receive accommodations.
3. Judges will use best efforts to accommodate vulnerable populations who are scheduled for court by offering remote access via Zoom video and phone conferencing, staggering scheduling to limit the number of individuals in the courtroom and sequestering of individuals from the courtroom as appropriate. If such accommodations cannot be met, reasonable adjournments will be made.

Social Distancing

1. All persons not from the same household who are permitted in the court building will be required to maintain adequate social distancing of at least 6 feet. Signage reminders will be displayed throughout the facilities in appropriate locations to ensure notice and compliance.
2. Elevator capacities will be limited and marked to maintain social distancing.

3. Each restroom has been evaluated to determine the appropriate capacity to ensure social distancing and the maximum capacity has been posted on each restroom door.
4. Public common areas, including breakrooms and snack rooms, have been closed to the public.

Gallery

5. The maximum number of persons permitted in the gallery of each courtroom has been determined and posted. The maximum capacity of the courtroom will be monitored and enforced by the judge and court staff.
6. The gallery of the courtroom has been marked to identify appropriate social distancing in the seating. Seating is limited to every other row.

Well

7. In each courtroom, the counsel tables, witness stand, judge's bench, and clerk, court reporter, and bailiff seating have been arranged in such a way so that there is social distancing of at least 6 feet between each space. Additionally, plexiglass barriers will be placed as needed in those areas where the 6 foot social distancing can not be met.

Hygiene

1. Hand sanitizer dispensers have been placed at strategic locations throughout the court buildings.
2. Hand sanitizer, disinfectant wipes, disinfectant spray and paper towels will be placed in a "cleaning station" set up in the courtroom. Signage regarding the availability of hand sanitizer and disinfecting wipes/spray will be posted at the entrance of each courtroom, jury room, and court-related confined space.
3. Signage outlining CDC hygiene, social distancing, and public safety guidelines and recommendations will be posted throughout the court buildings.

Screening

1. Signage posted at public entrances of the court buildings will encourage individuals to wear a mask and give notice that they are to immediately exit the building if they have any of the following (per CDC guidelines): Fever of 100.4 degrees F or higher, shortness of breath, cough, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, or contact with ill COVID-19 patient. County staff will confirm that individuals have read and addressed the notice. If an individual must leave and was required to appear in court, the judge will grant a reasonable adjournment upon being notified and after consideration of the circumstances. A copy of the signage is attached hereto and incorporated herein for reference.
2. In accordance with the Supreme Court Order dated May 22, 2020, judges and court staff and all individuals in the courtroom will be required to wear face coverings as specified therein, practice social distancing, and practice appropriate hygiene recommendations. Signage incorporating these requirements will be posted in appropriate locations to ensure notice and

compliance. Noncompliance will be enforced by the judge. However, in the event an individual does not have a face covering, one will be provided by the county as set forth herein under Face Coverings.

3. Inmates being transported from the jail to the court building will be screened for symptoms of COVID-19 and have their temperature taken prior to transport. Inmates with symptoms or a temperature equal to or above 99.6°F will not be transported to the court building.
4. Staff who are screening individuals entering the court building will be provided personal protective equipment, including face covering and gloves as needed.

Face Coverings

1. Since court buildings include more than the courts only, individuals entering the court building will be encouraged to wear a face covering and a limited supply of face masks will be made available. Signage will be posted as stated herein. Security staff will use reasonable efforts to prompt individuals entering the court building to wear face coverings while inside non-court related areas.
2. In accordance with the Supreme Court Order dated May 22, 2020, judges and court staff and all individuals in the courtroom will be required to wear face coverings as specified therein. Signage incorporating these requirements will be displayed in appropriate locations to ensure notice and compliance. Noncompliance will be enforced by the judge.
3. Individuals coming to court will be strongly encouraged to bring their own face covering with them. For individuals required to appear in court, orders to appear and docket notices will include the notice of the requirement of face coverings in accordance with the Supreme Court Order dated May 22, 2020. In the event an individual required to appear in court and whose matter can only be heard in person fails to bring or have a face covering, one will be provided by the county at designated locations in the court buildings. Signage will be posted as to the availability of a face covering.

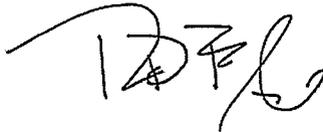
Cleaning

1. County cleaning staff will clean the common areas of the court building so that common spaces are cleaned at least every 24 hours.
2. Each courtroom will have a "cleaning station" supplied with hand sanitizer, disinfectant wipes, disinfectant spray, paper towels and disposable gloves. Court staff will spray and wipe the counsel tables and audio equipment with Ecolab disinfectant between every hearing and will spray the gallery area with Virex disinfectant between morning and afternoon proceedings.
3. Court building cleaning staff have been provided cleaning supplies shown to be effective with this coronavirus.
4. Court building cleaning staff have been trained on proper cleaning techniques and provided appropriate personal protective equipment.

Other

1. It is understood that public awareness of these measures is necessary. This information will be shared through press releases, county websites, social media, state and local bar associations and any other appropriate public sources of information.
2. It is further understood that a phased approach as set forth in the Supreme Court Task Force Report will be taken for returning to full in person court operations and that the Chief Judge will enter specific orders authorizing the phasing and those types of in person proceedings allowed in each phase. It is understood that based on updated health data being monitored regularly, it may be necessary to revert to an earlier phase or to suspend all in person proceedings altogether.

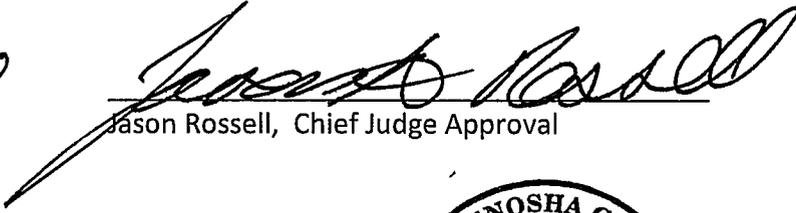
I have conferred with all judges of courts with courtrooms in the court building regarding this Safety Plan. In developing the plan, I consulted with the stakeholders committee. A list of members on the committee is attached to this plan. I will ensure that the judges of courts with courtrooms in the court building covered by this Safety Plan will conduct proceedings consistent with the plan.



Date: 6/11/2020

Timothy D. Boyle, Presiding Judge

Date: 6/16/2020



Jason Rossell, Chief Judge Approval



NOTICE: By Order of the Supreme Court of Wisconsin, Face Coverings Are Required By All Individuals Present in a Courtroom, Jury Room, and/or Other Court-Related Confined Spaces.

INDIVIDUALS REQUIRED TO BE PRESENT IN ANY OF THESE AREAS AND WHO DO NOT HAVE A FACE COVERING, SHALL NOTIFY COURT PERSONNEL AND ONE WILL BE PROVIDED BY THE COURT.

IN ACCORDANCE WITH THE SUPREME COURT'S ORDER, DATED MAY 22, 2020, THIS REQUIREMENT WILL BE ENFORCED BY THE JUDGE(S) OF THE CIRCUIT COURT.

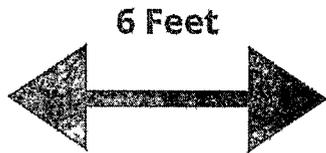


Returning to Work during COVID-19

Follow these important guidelines on how to stay safe and handle COVID-19 exposure and illness when returning to work at Racine County.

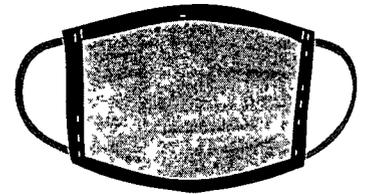
Social Distance

Stay six feet away from others, avoiding direct contact whenever possible.



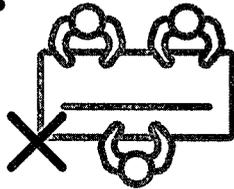
Wear a Face Covering

Wear a cloth face mask covering in common area County facilities and workspaces.



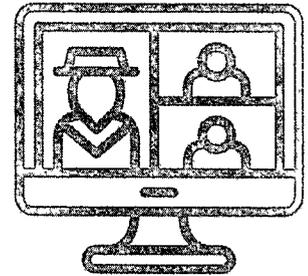
Avoid Common Areas

Minimize use of common areas such as entrances, conference rooms, and break rooms.



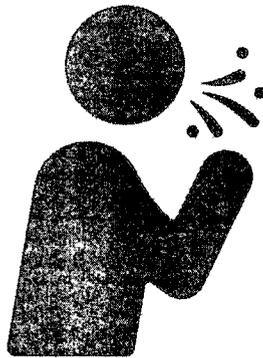
Meet Virtually

Use audio and visual platforms such as Microsoft Teams instead of face-to-face meetings.



Testing Positive for COVID-19 or Experiencing Symptoms

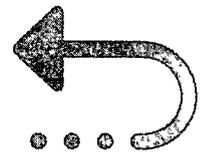
Do not return to work. Notify your supervisor or HR immediately. Work remotely, take PTO, or request FMLA.



Returning to Work after Testing Positive or Experiencing Symptoms

If you tested positive: Return to work after 14 days of quarantine, a consultation with your physician, and no symptoms.

If you experienced symptoms: Return to work after seven days have passed since your first symptom and no symptoms.



Reporting and Transparency

Employees that test positive or experience symptoms may be asked to help with contact tracing. Racine County will notify employees that were potentially impacted by a confirmed case in the workplace. Cases will be tracked separately from personnel records.



Visit www.racinecountyresilient.com for additional resources





IMPORTANT: Before Entering...

Please wear a face covering and exit the building immediately if you have any of the following:

- Fever (100.4 degrees F or higher)**
- Shortness of breath**
- Cough**
- Chills**
- Repeated shaking with chills**
- Muscle pain**
- Headache**
- Sore throat**
- New loss of taste or smell**
- Contact with ill COVID-19 patient**

If you are required to appear in court and must leave, please leave your name with the deputy who will advise the court accordingly.



Jonathan Delagrave, County Executive

MEMORANDUM FOR RACINE COUNTY EMPLOYEES AND CONTRACTORS

FROM: Jonathan Delagrave, County Executive
DATE: May 20, 2020
SUBJECT: Use of Face Coverings in Racine County Facilities/Workplaces

As noted in previous guidelines and directives, the health and safety of our personnel are of paramount importance. To that end, the Centers for Disease Control and Prevention (CDC) currently recommends wearing cloth face coverings in public settings, especially in areas of significant community-based transmission of COVID-19 (but not to use facemasks meant for healthcare workers). The use of face coverings may help to slow the spread of COVID-19 by limiting the spread of potentially infectious particles and stopping seemingly healthy people from infecting others if they're asymptomatic. Please think of this not as forced conformity, but as a necessary act of solidarity.

Consistent with this recommendation, effective as promptly as possible, all individuals are to wear cloth facemasks or coverings to the extent practicable within common area County facilities and workspaces – particularly in traditional office-like settings. We are working to acquire and issue face coverings for employees, while prioritizing the acquisition and issuance of personal protective equipment (PPE) for high-need organizations such as law enforcement and fire services, emergency medical services, hospitals, long-term care facilities, and for employees whose duties involve face-to-face contact with the public. Employees who have not been issued or do not have their own PPE should fashion face coverings from common materials, such as clean t-shirts or bandanas, that can cover the nose and mouth area. Individuals may remove a face covering when working in a private office, cubicle or workspace where at least six feet of social distance can be maintained. In the event an individual enters another person's office, cubicle or workspace, each person should utilize a face covering for the duration of the interaction. Individuals may also need to lower their face covering in order to pass through security checkpoints.

This memorandum is not intended to alter or supersede any component-specific guidance or policy applicable to workplaces that are not a traditional office setting, such as courts, detention facilities, and law enforcement operations. I thank you for your compliance with this memorandum and again offer my gratitude for your continued commitment to the important work of Racine County. Let's all continue to work to keep each other, and the public, safe.

RACINE COUNTY COVID-19 CIRCUIT COURT SAFETY PLAN COMMITTEE

STAKEHOLDERS LIST

Judiciary:

Hon. Timothy D. Boyle, Presiding Judge

Hon. Faye M. Flancher

Hon. Jon E. Fredrickson

Hon. Eugene A. Gasiorkiewicz

Hon. Wynne P. Laufenberg

Hon. Mark F. Nielsen

Family Court Commissioner - Lorene Mozinski

Judicial Court Commissioner –Alice Rudebusch

Other:

County Executive – Jonathan Delagrave

Corporation Counsel – Michael Lanzdorf

Clerk of Court – Samuel Christensen

District Attorney – Patricia Hanson

Public Defender – Adrienne Moore

Racine County Sheriff – Captain Daniel Adams and Sgt. William Mattke

Buildings and Facilities Director – Liam Doherty

Human Services Director – Hope Otto

County Health Officer – Margaret Gesner

Department of Corrections – Laurie Bauer

County Bar President – Jennifer Hemmer

COVID-19 Circuit Court Safety Plan for RACINE COUNTY

Addendum: Jury Trial Plan

As an addendum to the Safety Plan filed with the Chief Judge of the Judicial District on June 16, 2020, this plan is developed to ensure the health and safety of jurors, litigants, attorneys, visitors, court staff, judges, and other individuals participating in jury trials. The courts of Racine County will implement the following additional protective measures related to jury trials:

Recovery Planning and General Education

1. The county judiciary has established a stakeholder's committee as more particularly set forth in the Covid-19 Circuit Court Safety Plan for Racine County to discuss necessary procedures and practices for conducting in person hearings. In that same regard, the committee has also discussed procedures and practices necessary for conducting jury trials in accordance with those recommendations outlined in the Wisconsin Covid-19 Task Force report.
2. The following efforts have been undertaken to educate the general public on the importance of jury service and the specific precautions taken in the county with respect to public safety and ensuring the safety of jurors during the pandemic. An informational letter drafted by the judiciary will be sent to all prospective jurors. Additionally, the Court will provide public information through press releases, website pages and social media and other public sources informing the public that jury trials will be held during the Covid-19 Public Health Emergency. This information will include a description of the practices and procedures implemented to address safety concerns.

Summoning Jurors

1. Considerations have been made for the safety and wellbeing of jurors. The attached letter was developed and will be sent with the juror summons to each juror.
2. It is anticipated that Covid-19 related issues will be the basis for juror requests for excusal or deferral. It will be the policy of the Courts to grant reasonable deferments and excusals if a summoned juror provides information that reasonably relates to the juror's underlying medical condition with susceptibility to Covid-19 infection. Further, any juror who is symptomatic for Covid-19 will be excused. Those jurors who are also sheltered in place and believe they cannot or will not appear due to extraordinary fear will be given a deferral to a later date. However, prior to the granting of a deferral or excusal, prospective jurors will be thoroughly advised as to the precautionary practices and procedures outlined in our Safety Plan and this addendum.
3. The Courts will expedite juror entrance into the court building, use check-in practices that minimizes physical contact with documents. Signage will be posted regarding CDC guidelines for hygiene and social distancing throughout the court areas.
4. Jurors will either report to the courthouse or an offsite location near the courthouse for jury assembly and selection based on the nature of the case and size of the necessary pool. The

Courts intend to use Memorial Hall, Lake Street, Racine, WI as the offsite location. When jurors attempt to enter the court building, county staff will ask the individuals if they have any of the following (per CDC guidelines): Fever of 100.4 degrees F or higher, shortness of breath, cough, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, or have been in close contact with a person who is confirmed to have COVID-19. Signage regarding the same will be posted at the entrances. Individuals who indicate yes to any of these questions will be refused admittance to the court building. If required to appear in court, the appropriate court office will be immediately notified.

Juror Attendance and Safe Participation

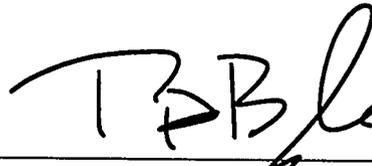
1. Personal protective equipment will be available to the jurors, including face coverings, gloves and hand sanitizer.
2. In order to comply with the practices and procedures outlined in our Safety Plan and this addendum, the Judges have identified three courtrooms in which jury trials may be conducted. Social distancing of jurors will be enforced through the following strategies: limiting the capacity in the courtroom, marking off spaces 6 ft. apart within the courtroom and jury box, reconfiguring placement of counsel tables, court reporter, witness stand, and/or bench, using an alternate courtroom for additional capacity and installing Plexiglas shields between participants.
3. The Courts will use best efforts to conduct voir dire in staggered sessions on alternate days, to conduct voir dire and jury selection at an offsite location as set forth herein, to utilize 6-person juries upon stipulation, to give priority to "strikes for cause" based on juror health and safety concerns and to limit or eliminate spectators in the courtroom.
4. After the jury has been empaneled, efforts have been made to accommodate social distancing in the courtroom together with those other practices outlined in our Safety Plan. This includes reconfiguration of the deliberation room, using an alternate deliberation room and limiting capacity in bathrooms. Technology and video monitors will be used to increase site lines and the handling of exhibits.
5. Judges will use best efforts to identify and prioritize jury trials based on constitutional and statutory requirements, age and nature of the case and requests and/or agreements of the litigants.
6. Due to capacity issues within the courtroom, the Court will use technology and video monitors to provide alternate areas for public viewing of the proceedings.

Other

I have conferred with all judges of courts with courtrooms in the court building regarding this Jury Trial Addendum to the Covid-19 Circuit Court Safety Plan for Racine County. Judges will begin setting

jury trials no sooner than August 24, 2020. I will ensure that the judges of courts with courtrooms in the court building covered by this Jury Trial Addendum will conduct proceedings consistent with the plan and the Addendum.

Date: 08/14/20



Timothy D. Boyle, Presiding Judge

Date: 8/21/20



Jason Rossell, Chief Judge Approval

STATE OF WISCONSIN
RACINE COUNTY JUDICIARY
730 Wisconsin Ave.
Racine, WI

Hon. Timothy Boyle, Presiding Judge
Hon. Eugene Gasiorkiewicz
Hon. David Paulson
Hon. Wynne Laufenberg
Hon. Jon Fredrickson

Hon. Faye Flancher
Hon. Michael Piontek
Hon. Mark Nielsen
Hon. Robert Repischak
Hon. Maureen Martinez

RE: Your Upcoming Jury Service in the Era of COVID-19

Dear Prospective Juror:

In this era of COVID-19 and on the best medical evidence currently available regarding how it is spread, the Racine County Judiciary, in cooperation with Racine County, has taken and will continue to take every reasonable precaution to enhance the health and safety of every juror while fulfilling this important civic duty.

So that you won't be surprised when you arrive to serve, please be aware of the following precautions and requirements:

- Individuals entering court buildings will be subject to screening per CDC health screening guidelines. Anyone exhibiting any symptom outlined in the screening will be required to immediately exit the building. COVID-19 symptoms include:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea
- Each prospective juror will have their temperature taken via a no-touch thermometer as they enter the court building. No juror with an elevated temperature will be admitted.
- All individuals in the courtroom will be required to wear face coverings, practice social distancing and practice appropriate hygiene requirements while in the courtrooms and court related spaces.
- Individuals coming to court and reporting for jury service are strongly encouraged to bring their own face covering with them. Jurors that are required to appear but fail to bring a face covering will be provided one by the Court.
- Signage has been posted in strategic locations outlining requirements such as:
 - a. Not entering building with any of the COVID-19 symptoms listed above.
 - b. Wearing face coverings
 - c. Observing 6 foot social distancing in hallways, courtrooms, and court related spaces
 - d. Utilizing sanitation stations
- Hand sanitizer dispensers have been placed at strategic locations throughout the court buildings.
- Plexiglass barriers have been installed where 6 foot social distancing can not be met.
- Complete and thorough deep cleaning of courtrooms or alternate site, counsel tables, witness stand, jury box, juror bathrooms, juror waiting and deliberation locations are being performed each evening.

- Lunch may be provided during trials in an effort to decrease travel in and out of the court building.

You should immediately contact the Jury Coordinator, if you have any of the following:

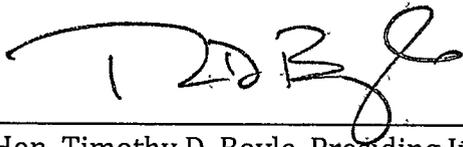
1. Have been diagnosed with or come into contact with someone diagnosed with COVID-19, or
2. Have the COVID-19 symptoms listed above, or
3. Are actively caring for a family member or loved one who has been diagnosed with COVID-19, or
4. Are in self-quarantine status that will continue through your report date for jury service, or
5. Are part of a population especially vulnerable to COVID-19, or
6. Have any pre-existing or congenital condition that you believe or have been told makes you more susceptible to COVID-19 or infectious diseases.

The Jury Coordinator is available by telephone at 262-636-3108 or by email at Jurors@RacineCounty.com.

Every year there are over 150,000 jury trials conducted in the United States in state courts and over 7,000 jury trials conducted in federal courts in the United States. The right to a trial by jury is one of the cornerstones of our democracy and one of the few mandatory obligations that comes with the privilege of being an American citizen. The right to trial by jury has been enshrined within the Seventh Amendment of the United States Constitution and is one of the principles stated in our Declaration of Independence and one of the primary reasons that fueled our struggle to become an independent nation.

It is vital that you appear and present yourself for jury service as summoned; however, the Racine County Judiciary wants you to know that we are mindful of these challenging times and we will ensure that every reasonable precaution to maintain your health and safety while performing your civic duty will be done.

On behalf of the Racine County Judiciary, thank you for your anticipated compliance with your civic duty in serving on a Racine County Jury.



Hon. Timothy D. Boyle, Presiding Judge