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Supreme Court of Wisconsin

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March 27, 2023

To:

Hon. Ralph M. Ramirez
Circuit Court Judge
Waukesha County Courthouse
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Waukesha, WI 53188

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Clerk of Circuit Court
Waukesha County Courthouse
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You are hereby notified that the Court, by its Clerk and Commissioners, has entered the following order:

No. 2023AP511-W

Valadez v. Hon. Ralph M. Ramirez, L.C.#2018FA296

Petitioner, Julie C. Valadez, pro se, having physically delivered to the clerk of this court an unsigned petition for a writ of mandamus and the first unsigned page of a petition for waiver of fees/costs—affidavit of indigency, and having made a request for this matter to be accepted into this court's e-filing pilot project;

IT IS ORDERED that the petition for a writ of mandamus is conditionally accepted for filing, subject to the petitioner either affixing a handwritten signature to the paper copies of the petition currently in the possession of the clerk of this court or submitting new paper copies of the petition for a writ of mandamus containing a handwritten signature by April 10, 2023. In this court's June 15, 2021 order entitled "In re Interim Court Rule Governing Electronic Filing in the Supreme Court," (Nos. 19-02A and 20-07A), and the "Wisconsin Supreme Court Electronic Filing Pilot Project: Revised Interim Rule Beginning July 1, 2021" (the "Revised Interim Rule") that was adopted by the June 15, 2021 order, this court set forth the rules that will govern filings in this court during this court's transition to electronic filing. S. Ct. Order 19-02A and 20-07A, 2021 WI 62 (issued June 15, 2021, eff. July 1, 2021). The Revised Interim Rule has subsequently been revised on two occasions. See S. Ct. Order 19-02B and 20-07B, 2022 WI 62 (issued July 7, 2022, eff. July 7, 2022); S. Ct. Order 19-02C and 20-07C, 2023 WI 10 (issued Feb. 21, 2023, eff. April

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1, 2023). All versions of the Revised Interim Rule have distinguished between cases that are accepted into the supreme court's e-filing pilot project ("pilot cases") and cases that are not accepted into the pilot project ("non-pilot cases"). Until a case is accepted in the e-filing pilot project, it is a non-pilot case and subject to the requirements in the Revised Interim Rule for non-pilot cases. In non-pilot cases, such as this case at this time, parties continue to be required to file paper copies of documents by physically delivering the paper copies to the clerk of this court. Wisconsin Supreme Court Electronic Filing Pilot Project: Amended Revised Interim Rule Beginning July 1, 2021 (amended July 7, 2022), § 6.A.(1). Electronic copies of documents are not official filings in non-pilot cases. In addition, all filings in non-pilot cases must contain a handwritten signature by the pro se litigant or counsel of record. Id., § 6.A.(3). If a filing in a non-pilot case does not contain a handwritten signature, the filing will be accepted for filing, but is subject to being stricken if the pro se litigant or counsel does not affix a handwritten signature or submit a new copy that contains a handwritten signature within 14 days. Id. Failure to affix a handwritten signature to the paper copies of the mandamus petition that have already been received or to submit new paper copies of the mandamus petition bearing a handwritten signature of petitioner (or her counsel) by April 10, 2023, will result in the petition for a writ of mandamus being stricken and summarily dismissed by this court; and

IT IS FURTHER ORDERED that, on or before April 10, 2023, petitioner shall either pay the \$195 filing fee for the mandamus petition or file a completed petition for waiver of fees/costs—affidavit of indigency that contains a handwritten signature of the petitioner. The incomplete and unsigned partial petition for waiver of fees/costs—affidavit of indigency that petitioner filed on March 24, 2023, is legally insufficient. As explained in the preceding paragraph, filings in this court in non-pilot cases must contain a handwritten signature of either a pro se litigant or counsel. Moreover, the entire petition for waiver of fees/costs—affidavit of indigency must be filed. The failure to pay the \$195 filing fee or to file a completed petition for waiver of fees/costs that contains a notarized handwritten signature of the petitioner (or her counsel) by April 10, 2023, will result in the summary dismissal of the petition for a writ of mandamus; and

IT IS FURTHER ORDERED that, on or before April 10, 2023, the petitioner shall file the required number of paper copies of the appendix to her petition for a writ of mandamus. No paper copies of the appendix have been received by the clerk of this court. The appendix will not be filed and considered by the court until paper copies of the appendix have been physically received; and

IT IS FURTHER ORDERED that the court will not consider the petitioner's request for this mandamus proceeding to be part of the e-filing pilot project in this case until the petitioner has fully complied with this order and submitted proof of service of the mandamus petition on the respondent, as all parties to a proceeding must consent to participation in the pilot project before a case can become part of the pilot project.

Sheila T. Reiff
Clerk of Supreme Court